

Minutes of the 2nd Meeting

1. The Second meeting of Internal Quality Assurance Cell (IQAC) was held on October 24, 2017, at 3.30 PM in the Board Room of JUET, Guna.
2. The meeting was attended by the following:

Prof. J. S. P. Rai, Vice Chancellor, JUET, Guna	Chairman
Brig. S. K. S. Negi (Retd.), Dean (SW) & Registrar, JUET, Guna	Member
Mr. S.C. Upadhyay, DGM, NFL, Vijaypur, Guna	External Member
Prof. B. K. Mohanty, HOD (Faculty of Sciences), JUET, Guna	Member
Prof. P. K. Singh, HOD CHE & CHY, JUET, Guna	Member
Prof. P.K. Mishra, HOD(MEC), JUET, Guna	Member
Prof Anuj Kumar, HOD (Physics), JUET, Guna	Member
Prof. Vipin Tyagi, HOD(Faculty of Mathematical Sciences)	Member
Dr. Narendra Singh, HOD (ECE) JUET, Guna	Member
Dr. H. K. Mishra HOD (Mathematics) JUET, Guna	Member
Dr. Sumit Gandhi, HOD(CE), JUET, Guna	Member
Dr. Sandeep Srivastava, HOD (HSS), JUET, Guna	Member
Dr. Rashmi Tyagi (Associate Professor, Chemistry), JUET, Guna	Member
Sh.. V.C. Pandey (CFAO) JUET, Guna	Special Invitee
Prof. Shishir Kumar, Acting dean (A&R), HOD (CSE)	Member Secretary

Leave of absence recorded for-

Shri. Nileshkumar R Patel, JUET, Guna	Member
Dr. Sudeep Sharma, Incharge, JUET, Guna	Member
Shri B.P. Gupta, Project Director, NHAI	External Member
Mr. Aditya Srivastava, DGM, ACC Cement (Tikaria)	External Member
Smt. Hem Lata Sharma, Janpad Circle Officer, Raghogarh	External Member

3. At the outset, the Chairman accorded a very warm welcome to all the members of the IQAC and new external member Mr. S.C. Upadhyay (DGM, NFL, Vijaipur) was introduced to other members. After discussion of the agenda points, following decisions were taken:
 - (a) **Confirmation of minutes of last IQAC meeting held on Friday, November 11, 2016** - Minutes of the 1st meeting were approved with clarification by Member Secretary on few points raised by Prof. P.K. Mishra and it was mentioned that for fulfillment of IQAC objectives, collective efforts of all concerned be taken.
 - (b) **Submission of Annual Quality Assurance Report to NAAC office** - Member Secretary informed that Annual Quality Assurance Report (AQAR) for the period 2016-17, has been submitted on October 18, 2017 to NAAC office and its copy has been uploaded on the university website. AQAR shall be put in the next Academic Council and BOM meetings also.
 - (c) **Interaction with Industry-** To increase the interaction with industry, 20 experts from various industries and academia were invited to enhance the abilities and performance of students. Detail of these visits was presented.
 - (d) **Collaboration with CSIR-CBRI-** Committee has been appraised that on June 30 2017, Vice Chancellor Prof. J.S.P. Rai has signed a MoU with Dr. N.Gopalakrishnan, Director CSIR-CBRI, Roorkee for support and development in related work area. HOD (CE) informed that few samples have been sent to the CSIR-CBRI, for analysis. HOD (CE) has



been advised by the Chairman to invite some experts from CBRI for the benefit of students and faculty members working in related area.

- (e) **Ph.D. degree obtained by 11 Faculty members & Research scholars-** Status of award of Ph.D. degree was presented to the committee. In the reviewing period of AQAR, 11 Ph.D. degrees were awarded. The committee was informed about the initiatives taken to speed up the rate of work so that the Ph.D. degree is completed in fixed duration of time.
 - (f) **Formation of consultancy rules and rates for testing-** University has formalized the Consultancy Rules of the University. Testing charges of the various products are also amended and notified to all the concern.
 - (g) **Coaching of GATE to students-** The initiatives were taken by HODs of various Departments for motivation and coaching to the aspiring students for the competitive examination of national importance e.g. GATE, Engineering Services, etc.
- Committee has unanimously accepted that students should be motivated for enthusiastic preparations and participation.
- (h) **Training for placement selection process-** Initiatives made for preparing students for better placements has been reported. HOD (HSS) explained the initiatives taken by CRT Cell to improve the performance of the students during placement process by activities viz. mock interviews, group discussions, talks by experts, etc.
 - (i) **Track of outgoing students-** It has been reported that track of outgoing students is now being maintained by each department. Training and placement cell has been created on Face book page to know the latest updates about the outgoing students. HODs were advised for necessary actions to maintain batch wise groups on Social media.
 - (j) **Annual performance appraisal of faculty and staff members-** Importance and procedure of filling of 'Annual performance appraisal of faculty and staff members' was reported.
 - (k) **Research proposals-** An informative report has been shown indicating the status of various proposals submitted by faculty members of university for financial support to various funding organization. External member, Mr. Upadhyay expressed the interest in some of the projects submitted by Department of Mechanical Engineering.

Need for submission of more projects was expressed, so that chances of getting support increases. Chairman advised that faculty members (with PhD degree) must submit at least one project proposal in a year.

- (l) **Encouragement to programming culture-** To encourage the programming culture among the students; it was informed that an innovation lab "JUET Programming Hub- BITWISE" has been established for the purpose. Students of all branches are showing enthusiasm to attend the various sessions. JUET Programming Hub- BITWISE organizing competitions and attractive Cash Prizes are also being awarded to achievers. HOD (CSE) shared the positive impact of this practice of programming session on the outstanding performance of students, and informed the improvement of student's ranking on open programming platforms.
- (m) **Replacement of old PCs in computer Labs-** Replacement of fifteen old PCs by latest configuration in the computer lab has already been done. This up-gradation is happening on a regular basis.
- (n) **Improvement in Internet facilities-** It was informed the additional 8Mbps leased line connection through radio frequency arrangement has been installed and availing service. Further the whole Campus is going to have additional Wi-Fi connectivity by Reliance Jio with proper care.



(o) **Establishment of Lift in Academic Block-** Lift in the Academic block of the University has been installed as per the advice of visiting committee.


(p) **Any other matter with permission of Chair-**

- i. One of the members, Prof. P.K. Mishra has asked in the beginning of the meeting that out of 28 recommendations of the NAAC Peer team how many have been addressed. At the end of the meeting it became apparent that out of 28 recommendations 12 of them have addressed and four are partially taken care.
- ii. Need of frequent meeting of IQAC has been felt and committee unanimously decided to convene two meetings of IQAC in a semester.
- iii. HODs were advised to improve synergy between Engineering & Science streams of the University to make the research culture more vibrant, as suggested by NAAC peer team.

4. Meeting ended on a positive note with vote of thanks to chairman and all committee members.


- 24/10/17
(Prof. Shishir Kumar)
Member Secretary

Confirmed


(Prof. J. S. P. Rai)
Chairman